

Organizing A Local History Collection in a Small Library

SLA Annual Meeting, GTRIC

June 12, 2011

Philadelphia, Pennsylvania

Preserving the Past to Prepare for the Future

Definition of A Local History Collection

“A collection of books, maps, prints, illustrations and other materials relating to a specific locality usually that in which the library housing the collection is located.”

Needs Analysis:

1. What other collections are in the area.
2. What is their subject coverage.
3. What type of materials do they collect.
4. How available are they to the public.

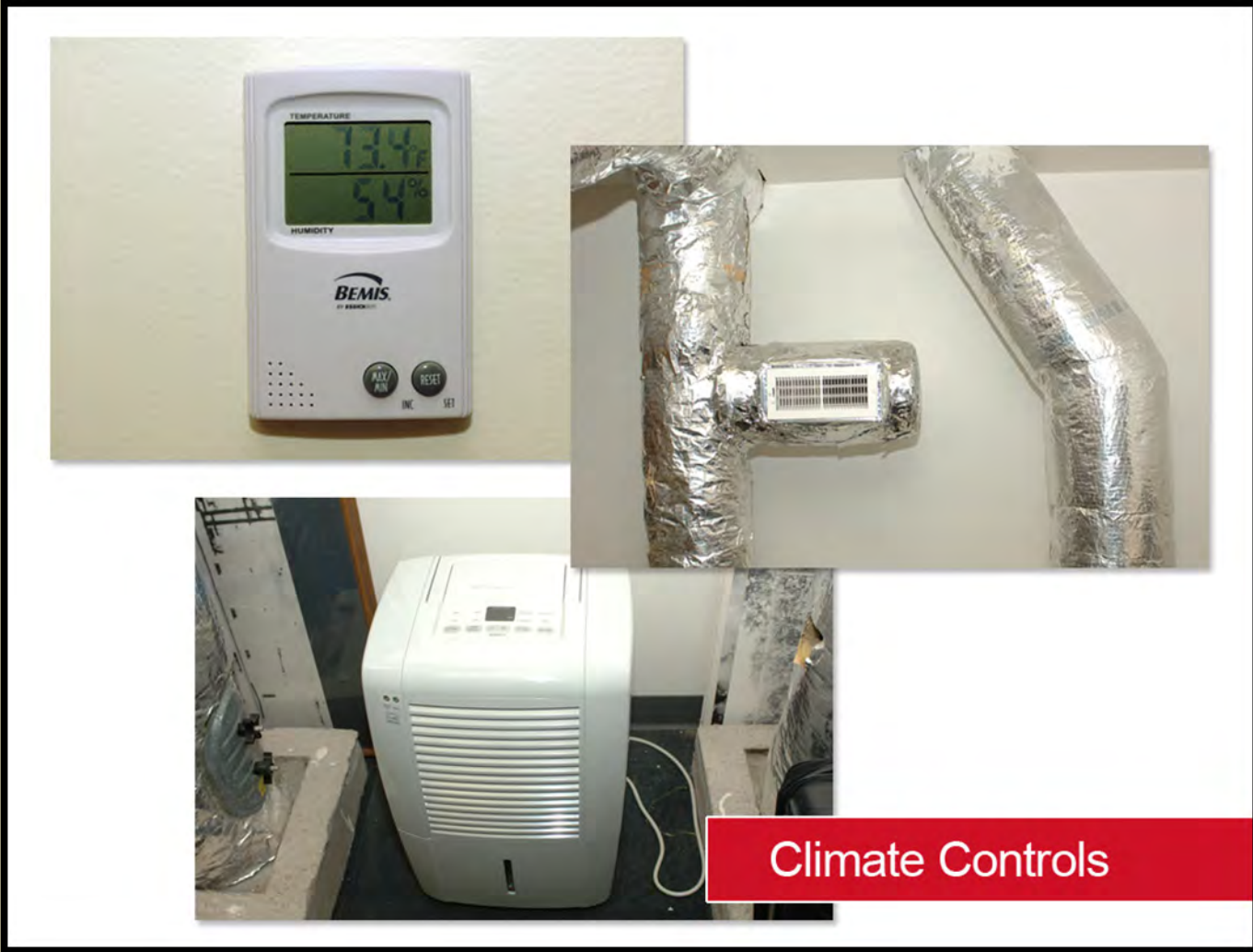
Establish Policies:

- What to collect
- Gifts
- Circulation
- Copying

Facilities:

- Security
 - Separate Room
 - Locked Cabinet
- Environmental Conditions
 - Heat
 - Light
 - Humidity
- Acid Free Storage Containers





Climate Controls


Technical Processing:

- Local Subject Thesaurus
- Enquiry Index
 - Description of Contents of Files or Collections

Iowa road association collection,
bulk 1913-1925.

Iowa. Highway Commission.


1913-2000s

English  Archival Material 1 cubic foot (5 boxes) + 1 cubic foot (5 boxes) supplementary material.

Contains administrative records, correspondence, maps, registration applications, road marker designs, advertisements, road guides, brochures, newsletters, pamphlets, blueprints, road guides, photographs and secondary source material related to the registration applications from 65 road associations to the Iowa Highway Commission. Some correspondence contains detailed instructions regarding the process of qualification....

GET THIS ITEM

Availability: **Check the catalogs in your library.**

- [Libraries worldwide that own this item:](#) 1
-  [Connect to the catalog at Iowa State University Library](#)

External Resources:

-  [Get it IOU](#)
-  [Cite This Item](#)

FIND RELATED

More Like This: [Advanced options...](#)

Find Items About: [Iowa](#) (103,461)

Title: **Iowa road association collection,**
bulk 1913-1925.

Corp Author(s): [Iowa Highway Commission](#)

Year: 1913-2000s

Description: 1 cubic foot (5 boxes) + 1 cubic foot (5 boxes) supplementary material.

Language: English

Abstract: Contains administrative records, correspondence, maps, registration applications, road marker designs, advertisements, road guides, brochures, newsletters, pamphlets, blueprints, road guides, photographs and secondary source material related to the registration applications from 65 road associations to the [Iowa Highway Commission](#). Some correspondence contains detailed instructions regarding the process of qualification. Documents routes within [Iowa](#) as well as routes throughout the United States. Subjects represented include Custer Battlefield [Highway](#), Jefferson [Highway](#), Hamlin Short Line Route, Lewis & Clark Trail, Liberty [Highway](#), [Lincoln Highway](#), Okoboji Trail, Old Military Road, Red Ball Route, River to River Route, Waubonsie Trail and White Way 7 [Highway](#).

SUBJECT(S)

Descriptor: [Automobile travel -- United States](#)
[Roads -- Iowa](#)
[Roads -- United States](#)

Named Corp: [National Highways Association](#)
[Lincoln Highway Association](#)

Public Services:

- Create Bibliographies
- Create a Referral List
- Multiple Copies of High Interest Items
- Exhibits
- Lectures
- Databases



Exhibits

Found 14 collections.

Historic Collections



[IHC PHOTOGRAPHS](#)



[LANTERN SLIDES](#)



[I-480 OMAHA BRIDGE](#)



[JULIEN DUBUQUE BRIDGE](#)



[BENTON STREET BRIDGE](#)



[HUEBINGERS ROAD ATLAS](#)



[ARCHIVAL PHOTO](#)



[GRAND AVENUE AMES 1936-1938](#)



[1958 DES MOINES ALUMINUM BRIDGE](#)



[FEDERAL AID](#)



[1914 IHC COUNTY MAPS](#)



[1916 IOWA LAKE BEDS](#)

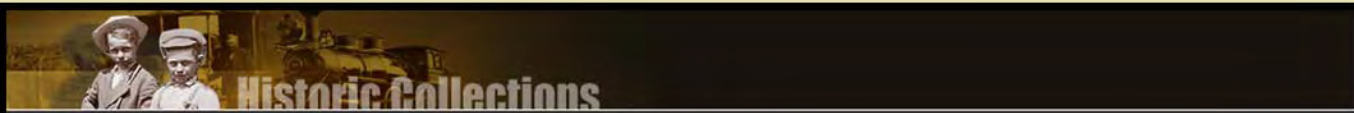


[AIRPORT IMPROVEMENT PLANS](#)



[DISTRICT III HIGHWAYS 1957-1967](#)

Databases



- ▶ [Historic home](#)
- ▶ [How to use this site](#)
- ▶ [FAQ](#)
- ▶ [Collection descriptions](#)
- ▶ **[Video collections](#)**
- ▶ [Usage guidelines](#)
- ▶ [Terms of use](#)
- ▶ [Contact us](#)
- ▶ [Digital Gallery](#)
- ▶ [Iowa DOT Home](#)

Historic Archives Digital Collections

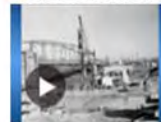
Video Collections

Highway Relocations
U.S. 30/Lincoln Highway
film production, 1960



[Watch the video](#)
[Right click to save video](#)
[View video description](#)

**Robert 'Sam' L. Carstens/
Benton Street Bridge**
Collection and Interview

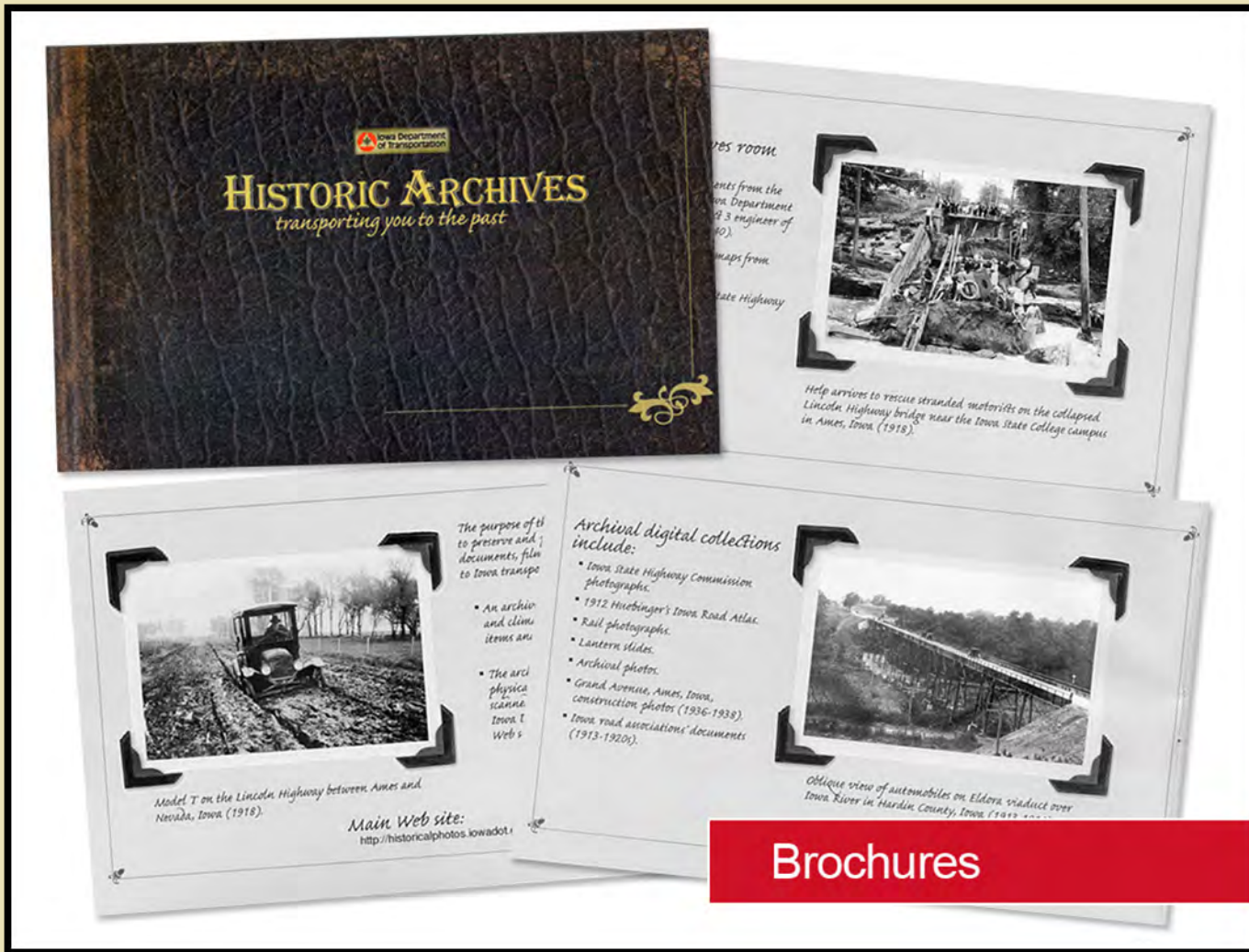


[Watch the video](#)
[Right click to save video](#)
[View video description](#)



[Policies and Statements](#) | [Applets and Plug-ins](#)
[Iowa Department of Transportation - 800 Lincoln Way - Ames, IA 50010](#)

Databases



Iowa Department of Transportation
HISTORIC ARCHIVES
transporting you to the past

PHOTOS ROOM

Photos from the Iowa Department of Transportation (1913-1920)

Maps from

Iowa State Highway



Help arrives to rescue stranded motorists on the collapsed Lincoln Highway bridge near the Iowa State College campus in Ames, Iowa (1918)

The purpose of it is to preserve and document, film to Iowa transpo

- An archival and climate items are

- The archival physical scanned Iowa T Web's

Archival digital collections include:

- Iowa State Highway Commission photographs
- 1912 Huebinger's Iowa Road Atlas
- Rail photographs
- Lantern slides
- Archival photos
- Grand Avenue, Ames, Iowa, construction photos (1936-1938)
- Iowa road associations' documents (1913-1920)



Model T on the Lincoln Highway between Ames and Nevada, Iowa (1918)

Main Web site:
<http://historicalphotos.iowadot.gov>



Oblique view of automobiles on Eldora viaduct over Iowa River in Hardin County, Iowa (1913-1920)

Brochures

Staff:

- Training
 - Conservation
- Partnerships
- Volunteers

Pitfalls

- Poor Planning
- Lack of Cooperation
- Money
- Space
- Staff

Bibliography

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